



**City of Santa Barbara**  
Airport Department

**Memorandum**

**DATE:** January 18, 2012  
**TO:** Airport Commission  
**FROM:** Karen Ramsdell, Airport Director  
**SUBJECT:** Election of Officers and Sub Committee Assignments

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**RECOMMENDATION:**

That Commission elect a Chair, Vice-Chair, and make sub committee assignments.

**DISCUSSION:**

The Santa Barbara Municipal Code provides that Airport Commission annually elect one of its members as Chair and one of its members as Vice Chair. The Chair shall not serve more than two consecutive terms of one year each.

In addition, there are eight Commission sub committees: Air Service, Budget, General Aviation, Ground Transportation, Lease Review, Public Relations, and Planning. The Noise Abatement Committee is advisory to the Airport Director and is comprised of airport users and neighborhood representatives. Airport Commission has at least one representative on the Committee. Each sub committee may be comprised of no more than three Commissioners.

Most of the sub committees do not meet on a regular basis, with the exception of the Noise Abatement Committee. The sub committees review issues, programs, policies, etc. and make recommendations to the full Commission.

In the coming year it is expected that the Committees will be involved in the following activities:

**Air Service** – review of the passenger leakage study currently under development by the Airport's air service consultant.

**Budget** – review and comments of the Fiscal Year 2012-2014 Budget and Capital Program.

**General Aviation** – participation in and review of the Master Plan Update which will include a strong focus on general aviation facilities at the airport.

**Ground Transportation** – review of a proposed Ground Transportation Program update for implementation with the opening of the new terminal.

**Lease Review** – ongoing review of leasing activity, leasing policies, and Parcel 22 development.

**Public Relations** – review and comment on airport marketing program and public outreach.

**Planning** – participation in and review of the Airport Master Plan Update.

**Noise Abatement** – ongoing quarterly meetings to discuss current noise abatement issues.

The Master Plan Update process will require review and input from all sub committees as well as the full Commission.

Attachment: Current Airport Commission Sub Committee Assignments

# Airport Commission

## Public Information

January 12, 2011

Name E-Mail Address	Office Phone	FAX	Term Exp.
John Clark <a href="mailto:captjsclark@yahoo.com">captjsclark@yahoo.com</a> <i>Qualified Elector</i>	N/A	N/A	12/31/12
Chris E. Colbert <a href="mailto:chrisc@sbbt.com">chrisc@sbbt.com</a> <i>Qualified Elector</i>	564-6223	884-6694	12/31/13
William R. Gilbert <a href="mailto:jwcats@aol.com">jwcats@aol.com</a> <i>County</i>	N/A	N/A	12/31/13
Patricia Griffin <a href="mailto:pbgriffin@cox.net">pbgriffin@cox.net</a> <i>County</i>	565-4547	969-9625	12/31/14
Vice-Chair Kirk A. Martin <a href="mailto:kirkamartin27@gmail.com">kirkamartin27@gmail.com</a> <i>Qualified Elector</i>	560-8658	730-1985	12/31/14
Chair Bruce Miller <a href="mailto:bmiller@commserv.ucsb.edu">bmiller@commserv.ucsb.edu</a> <i>Qualified Elector</i>	893-2380	N/A	12/31/14
Scott J. Tracy <a href="mailto:webtracy@cox.net">webtracy@cox.net</a> <i>Qualified Elector</i>	323-881-2431	323-261-6393	12/31/12

SUB COMMITTEES	COMMISSIONERS	LIAISONS	
AIR SERVICE	Gilbert, Griffin, Clark	City of SB Councilmember Frank Hotchkiss (Airport Commission & Noise Abatement Committee Liaison) <alternate> Randy Rowse	
BUDGET	Clark, Colbert, Miller	City of SB Planning Commission Liaisons: Sheila Lodge - <a href="mailto:slodge@cox.net">slodge@cox.net</a> Stella Larson <alternate> - <a href="mailto:stellalarson@cox.net">stellalarson@cox.net</a>	City of Goleta Councilmember Roger Aceves
GENERAL AVIATION	Miller, Clark, Tracy		
GROUND TRANSPORTATION	Tracy, Martin, Miller		
LEASE REVIEW	Griffin, Colbert, Miller		
NOISE ABATEMENT	Tracy, Gilbert		
PUBLIC RELATIONS	Griffin, Tracy, Martin		
PLANNING	Miller, Clark		